Indian Trail Improvement District
Ph: 561-793-0874 • Fax: 561-793-3716
13476 – 61st Street North, West Palm Beach, FL 33412

Permit #_____

Adopted 5/15/2019

Please Print

Driveway Culvert Permit Application

Date Applied: _____ ☐ Stabilized Road ☐ Paved ☐ Unpaved ☐ With Sidewalk ☐ Without Sidewalk

☐ 2nd Drive ☐ 3rd Drive ☐ Retrofit ☐ Driveway Extension

Notice: *Failure to disclose any information related to your permit application request may result in denial of the Permit.*

Physical Address Location: _____

Property Control Number: 00 - ☐☐ (Range) - ☐☐ (Township) - ☐☐ (Section) - 00 - 000 - ☐☐☐☐ (Tract Number) Lot #: _____ Unit #: _____

Zone #: _____

Owner Information:

Name: _____ Phone: (h) _____

Mailing Address: _____ (w) _____

City, State, Zip: _____ (cell) _____

This permit does not convey any property rights nor any rights or privileges other than those specified herein, nor does it relieve the permittee from complying with any law, regulation or requirement affecting the rights of other bodies or agencies. Note that the minimum floor elevation of your home may not prevent standing water on your lot. Proper site planning will minimize the inconvenience caused by standing water from rainstorms. Please use the attached specification sheet (Attachment A) and Details (Attachments B.1 and B.4, as applicable) for driveway installation. Provide a sketch of the driveway location showing the proposed centerline of the driveway(s,) dimensioned to the nearest 0.1 foot from an adjacent property line. The sketch shall also show the proposed width of the driveway and driveway type.

Read and Initial Agreement with the Following Conditions:

_____I understand that the use of or construction within the right-of-way easement of the Indian Trail Improvement District will be in accordance with the current Driveway Installation, Repair & Removal Policy, adopted specifications and details.

_____I understand that if a permit is granted, I hereby agree to notify the District prior to any work for stake placement and after completion of construction with adequate notice to enable the District to coordinate and schedule inspections.

_____I understand that I must install a temporary culvert during new home construction, and that any damage to the easement caused by the construction equipment is the responsibility of the builder or homeowner. The temporary culvert shall be min. 8 inches in diameter.

_____I understand that the District requires **10 business days** after initial application is received for the District to layout the culvert pipe and swale for construction; weather permitting.

_____I understand that I shall be required to excavate the swale along the frontage of my property if warranted by the survey stakes placed by the District. All disturbed areas within the District's easement shall be sodded with Bahia.

_____I understand that if a driveway is to be paved with concrete or asphalt, I must call the District Administration Office ("Office") to schedule a form board or asphalt base inspection prior to installing the concrete or asphalt over the culvert.

_____I understand that upon completion of all swale and driveway work, I shall call the Office to arrange for a final inspection.

_____I understand that the easement is to remain clear of any obstructions, including plantings, rocks, or other structures which will prohibit or limit access for District maintenance equipment or obstruct drainage flows. Failure to comply with this requirement may be punishable under Florida State Statutes, Chapter 298.66.

_____I understand that the District has easement rights to both the roads and canals on the aforementioned property and that I may not remove any fill from the easements with the exception of swale construction.

_____I understand that the Permittee is responsible for contacting *Sunshine Locates* for underground utilities (1-800-432-4770).

_____I understand that I may receive one (1) free re-inspection. Additional re-inspections shall include a fee of $125.00.

_____I understand, have read, and will abide by all the Conditions listed on this Permit Application.

_____**I understand that this permit expires 180 days after issuance; a permit renewal fee of $125.00 is required to reinstate an expired permit.**

The undersigned, as legal owner of the property listed above, agrees to indemnify, defend, and hold harmless the Indian Trail Improvement District, its staff, and Board of Supervisors from any & all injuries (including death), property damages & other claims, liabilities, losses & causes of action arising out of any negligent act or omission by me or any person associated with this construction project. By my signature, I will comply with all rules and regulations, including local/state/federal laws & ordinances, in addition to those listed here in regard to this application.

Signature of Applicant: _____ **Date:** _____

Fees due: _____ Amount Received: _____ Received by : _____ Date: _____

Fees paid: _____ Check #: _____

Initial Layout & Inspection Fee: $250.00 ***Each Re-inspection or Additional Layout Fee: $125.00***

In accordance with the provisions of the Americans with Disabilities Act, this document may be requested in an alternate format. Call 561-793-0874 for assistance.

top copy – office yellow – applicant gold - accounting